



International Association of Bridge, Structural, Ornamental & Reinforcing Iron Workers – Local 759

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Affiliated with the AFL-CIO

INFORMATION ON APPRENTICESHIP

In order to register as an apprentice in the province of Ontario the following must be noted:

1. The apprentice must complete the application form. The information submitted will be transferred to the Contract of Apprenticeship or Training Agreement prior to signing.
2. Proof of education must be submitted in advance of registration. Construction trades require a grade 10 education. Enclose a copy of your transcript or diploma with your application.
3. If credit is to be given for past work experience, the applicant must submit proof in the form of letters, giving exact dates of employment, total number of hours worked and a description of the type of work performed.
4. Credits will only be given at the time of registration and must be approved by the employer or sponsor.
5. IN-SCHOOL TRAINING: You must be prepared to take the in-school training portion of the apprenticeship. The apprenticeship branch will notify you on average three months prior to the intake date.
6. IN PLANNING YOUR CAREER:
 - In-school training must take precedence over other social functions such as vacations, friends' weddings, etc.
 - When you are notified to attend trade school, you must accept the offer.
 - If you are unable to attend schooling because of illness and request a deferment, your name will be resubmitted to the school scheduling database. The new school date will be approximately 10 months to 1 year later and this will extend your apprenticeship.
 - Failure to notify your local apprenticeship branch of a change of address, resulting in unanswered mail, will result in cancellation of your apprenticeship.
 - The apprentice is responsible for keeping a record of hours worked and competencies.
 - Upon completion of hours, competencies (training units) and schooling, the apprentice submits proof of the above eligibility to write the final Certification of Qualification exam.